



# “Quotation Form”



**Rubber Research Institute  
Dartonfield, Agalawatta**

**Tel: 034-2247426/2247383 Fax: 034-2247427**

Quotation for: Purchase of Laptop

Quotation No: RRI/PRO/PP-PESTA/2024

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Accountant or Procurement Officer

Item No	Description	Qty	Unit Rate Without VAT		Total Cost Without VAT		Total cost with VAT if applicable		Validity of Price	Make and model	Ex-Stock	Guarantee Period	Remarks
			Rs.	ct	Rs.	ct	Rs.	ct					
1.	Notebook Computer <i>Specification (Annex01)</i>	02											

Name and address of the supplier: .....

Telephone No : .....

Fax No: .....

.....

Signature of the supplier

E: mail No.: .....

Reg. No.:.....

Date : .....

**Specifications of the Laptop Computer: Empty cages must be filled**

<b>Required Specifications of a Laptop Computer</b>		<b>Specifications of Laptop Computer with respect to our needs.</b>
Brand	Should be internationally reputed brand	
Make & Model	Specify	
Country of Origin	Specify	
Processor	Intel Core i5 processor – 13 <sup>th</sup> Generation or above	
Processor Speed	3.3 GHz base frequency, up to 4.2 GHz with Intel Turbo Boost Technology	
L3 Cache	12 MB L3 Cache	
Cores	10 Cores	
Chipset	Integrated with Processor	
Memory	16GB DDR4-2666 SDRAM, Expandable up to 32GB 2 SODIMM	
Hard Disk	1TB SSD	
Display Type & Resolution	14 FHD Display	
Graphics	Intel UHD Graphics	
Audio	Two integrated stereo speakers Integrated microphone	
Web camera	Integrated HD 720p DM Webcam	
Network Card	Integrated 10/100/1000 NIC	
Wireless	WLAN 802.11ac (2x2) WLAN + Bluetooth 5	
I/O (input/output) ports	3 USB 3.1 (Including 1 Type C) 1 USB 2.0 – Type A 1 HDMI	

	1 RJ-45 1 AC power 1 Headphone/microphone combo jack 1 SD card Reader - Supports SD, SDHC, SDXC	
Battery Type	3-cell, 45 Wh Long Life Li-ion Up to 13 hours	
Mouse / pointing device	Clickpad with multi-touch gesture support	
Keyboard	Full-sized spill-resistant keyboard	
Operating System	Windows 11 – 64bits Genuine O/S	
Virus Guard	ESET Internet Security latest version	
Carrying Case	Original Carrying Case	
Manufacture Experience	More than 15 years and worldwide recognized brand	
Vendor Experience	05 years of selling & servicing the same brand in the local market (attach relevant Proof documents and purchase orders with offered brand for 05 years)	
Warranty	Three (03) year comprehensive onsite warranty	

	Validity Period of the Bid	
Total Price :	Without VAT	
	With VAT & Other Taxes.	
	Total price including all taxes (in figures)	
	(in words)	

Name of the Authorized Officer .....

Signature of the Authorized Officer .....

Name of the Company .....

VAT Registration No. ....

Address .....

.....

Telephone Nos. ....

Rubber Stamp .....

Date : .....